

Center Name: Victory Center Christian Academy P			Address: 300 E. Marland Hobbs, NM 88240			Phone: (575)397-2164					
License Number: 83469	Issue Date: 09/1/2016	Expiration Date: 08/31/2017	Type: 3 Star FOCUS Child Care Center			Status: Licensed					
Capacity						Census					
Over Age 2:	157	Under Age 2:	8	Night Care:	0	Playground:	34	Over 2:	25	Under 2:	10
Days and Hours of Operation											
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>				
Opening Times:	07:00 AM	07:00 AM	07:00 AM	07:00 AM	07:00 AM	Closed	Closed				
Closing Times:	06:00 PM	06:00 PM	06:00 PM	06:00 PM	06:00 PM						
# of Classrooms: 4		Purpose: Annual			Date: 06/28/2017			Time: 10:30 AM			
Comments 7 staff members will need to update their 1st Aid / CPR in August.											

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure

8.16.2.11 A TYPES OF LICENSES	Compliance
8.16.2.11 B RENEWAL OF LICENSE	Compliance
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Compliance
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Compliance
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Compliance
8.16.2.18 D COMPLAINTS	Compliance
8.16.2.21 A LICENSING REQUIREMENTS	Compliance
8.16.2.21 B CAPACITY OF CENTERS <u>Deficiencies</u> The center failed to post classroom , group sizes in an area of the room that is easily visible to parents, staff and visitors. Regulation: 8.16.2.21B(3)(c) <u>Corrective Action Plan</u> The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors. Date to be Completed: 07/28/2017	Non-compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Compliance

Administrative Requirements

8.16.2.22 A ADMINISTRATION RECORDS	Non-compliance
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Administrative Requirements

Deficiencies

The center failed to display in a prominent place that is readily visible to parents, staff and visitors the most recent fire inspection report; guidance policy.

Regulation: 8.16.2.22A

Corrective Action Plan

The center will post the missing item.

Date to be Completed: 07/28/2017

8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Compliance
8.16.2.22 C POLICY AND PROCEDURES	Compliance
8.16.2.22 D FAMILY HANDBOOK	Compliance
8.16.2.22 E CHILDREN'S RECORDS <u>Deficiencies</u> Of the 8 children's records reviewed, 2 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption. Regulation: 8.16.2.22E(1)(e) <u>Corrective Action Plan</u> Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file. Date to be Completed: 07/28/2017 <u>Deficiencies</u> Of the 8 children's records reviewed, 1 is/are missing a signed parent or guardian acknowledgement that the parent handbook had been read and understood. See the Children's Records 8.16.2.22 form for the child(ren) who have this missing. Regulation: 8.16.2.22E(1)(l) <u>Corrective Action Plan</u> Parents will be advised to complete the statement. The center will review all children's records to ensure a signed acknowledgement is on file. Date to be Completed: 07/28/2017 <u>Deficiencies</u> Of the 8 children's records reviewed, 1 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.22 form for the child(ren) with missing information. Regulation: 8.16.2.22E(2)(c) <u>Corrective Action Plan</u> Parents will be advised to review and add missing information. The center will review all children's records to ensure contact information for a physician or medical center is on file. Date to be Completed: 07/28/2017	Non-compliance

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Administrative Requirements

Deficiencies

Of the 8 children's records reviewed, 1 is/are missing a document giving the center permission to transport the child in a medical emergency and authorization for medical treatment signed by a parent or guardian. See Children's Records 8.16.2.22 form for the child(ren) with missing information.

Regulation: 8.16.2.22E(2)(d)

Corrective Action Plan

Parents will be advised to review and add missing information. The center will review all children's records to ensure emergency medical transportation and treatment authorization is on file.

Date to be Completed: 07/28/2017

8.16.2.22 F PERSONNEL RECORDS	Non-compliance
<p><u>Deficiencies</u></p> <p>From the review of staff records, it was determined that 3 out of 15 staff having direct contact with the children, does/do not have a complete file as required in 8.16.2.22F. See Staff Records 8.16.2.22 form for staff with an incomplete file.</p> <p>Regulation: 8.16.2.22F(1)</p> <p><u>Corrective Action Plan</u></p> <p>The program will complete a file for each staff including substitutes and volunteers.</p> <p>Date to be Completed: 07/28/2017</p> <p><u>Deficiencies</u></p> <p>From the review of staff records, it was determined that 4 out of 15 staff records does/do not include documentation of current first-aid and cardiopulmonary resuscitation training. See Staff Records 8.16.2.22 form for staff without verification of training.</p> <p>Regulation: 8.16.2.22F(1)(g)</p> <p><u>Corrective Action Plan</u></p> <p>The center will obtain documentation of first-aid and CPR training and retain on file.</p> <p>Date to be Completed: 07/28/2017</p> <p><u>Deficiencies</u></p> <p>From the review of staff records, it was determined that 2 out of 15 staff records does/do not include a background check. See Staff Records 8.16.2.22 form for staff with this missing information. (Updated background check every 5 years.)</p> <p>Regulation: 8.16.2.22F(1)(e)</p> <p><u>Corrective Action Plan</u></p> <p>The center will obtain documentation of a background check.</p> <p>Date to be Completed: 07/28/2017</p>	

8.16.2.22 G PERSONNEL HANDBOOK	Compliance
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Personnel & Staffing

8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance
8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING	Compliance
8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES	Compliance

Services & Care of Children

Center Name: Victory Center Christian Academy P	License Number: 83469	Date: 06/28/2017
Services & Care of Children		
8.16.2.24 A GUIDANCE		Compliance
8.16.2.24 B NAPS OR REST PERIOD		Compliance
8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS		Compliance
8.16.2.24 D DIAPERING AND TOILETING Deficiencies The diaper changing surface in the Toddler - (12 - 24 mo.) class room(s) is not disinfected after use. Regulation: 8.16.2.24D(4) Corrective Action Plan An educator will change a child's diaper on a clean, safe, waterproof surface and discard any disposable cover and disinfect the surface after each diaper change. Date to be Completed: 07/28/2017		Non-compliance
8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS		Compliance
8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE		N/A
8.16.2.24 G PHYSICAL ENVIRONMENT		Compliance
8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Compliance
8.16.2.24 I EQUIPMENT AND PROGRAM		Compliance
8.16.2.24 J OUTDOOR PLAY AREAS		Compliance
8.16.2.24 K SWIMMING, WADING AND WATER		N/A
8.16.2.24 L FIELD TRIPS		Compliance
Food Service		
8.16.2.25 B MEALS AND SNACKS		Compliance
8.16.2.25 C MENUS		Compliance
8.16.2.25 D KITCHENS		Compliance
8.16.2.25 E MEAL TIMES		Compliance
Health & Safety Requirements		
8.16.2.26 A HYGIENE Deficiencies The children; staff in the Toddler - (12 - 24 mo.) classroom failed to wash their hands with soap and warm running water after changing a diaper. Regulation: 8.16.2.26A(1)(a) Corrective Action Plan Instruction in required hand washing will be provided to staff and children . Date to be Completed: 07/28/2017		Non-compliance
8.16.2.26 B FIRST AID REQUIREMENTS		Compliance
8.16.2.26 C MEDICATION		Compliance
8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS		Compliance
8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS		Non-compliance

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Health & Safety Requirements

Deficiencies

The vehicle used for transporting children does not have current registration; insurance coverage.

Regulation: 8.16.2.28H

Corrective Action Plan

current registration; insurance coverage will be obtained.

Date to be Completed: 07/28/2017

Buildings, Grounds & Safety

8.16.2.29 A HOUSEKEEPING	Non-compliance
<p><u>Deficiencies</u></p> <p>The Fixtures; Ceiling tiles are not in good repair as evidenced by water stain on ceiling tile in 3-5 year old classroom and paint is peeling on walls..</p> <p>Regulation: 8.16.2.29A(1)</p> <p><u>Corrective Action Plan</u></p> <p>Repairs will be completed and a system for routine inspection of the center and premises will be established.</p> <p>Date to be Completed: 07/28/2017</p>	
8.16.2.29 B PEST CONTROL	Compliance
8.16.2.29 C MECHANICAL SYSTEMS	Compliance
8.16.2.29 D WATER AND WASTE	Compliance
<p>8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL</p> <p><u>Deficiencies</u></p> <p>Electrical outlets within reach of children in the 6-11 year old yellow classroom are not safety outlets and they do not have protective cover plate.</p> <p>Regulation: 8.16.2.29E(3)(b)</p> <p><u>Corrective Action Plan</u></p> <p>Protective cover plate will be added.</p> <p>Date to be Completed: 07/28/2017</p>	Compliance
8.16.2.29 F EXITS AND WINDOWS	Compliance
8.16.2.29 G TOILET AND BATHING FACILITIES	Compliance
<p>8.16.2.29 H SAFETY COMPLIANCE</p> <p><u>Deficiencies</u></p> <p>The center failed to conduct an emergency preparedness practice drills for at least once a quarter.</p> <p>Regulation: 8.16.2.29H(1)</p> <p><u>Corrective Action Plan</u></p> <p>A center will conduct emergency preparedness practice drills at least quarterly beginning January of each calendar year.</p> <p>Date to be Completed: 07/28/2017</p>	Compliance

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Buildings, Grounds & Safety

Deficiencies

The center's fire extinguishers is not tagged with the date of inspection .(in building for infants and toddlers)

Regulation: 8.16.2.29H(3)(k)

Corrective Action Plan

Equipment will be maintained and inspected yearly.

Date to be Completed: 07/28/2017

8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	Compliance
8.16.2.29 J PETS	N/A

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

Rh 1:30PM

06/28/2017

Nelly

06/28/2017

Surveyor: Rosalyn Gonzalez	Date	Facility Rep: Nelly Estrada	Date
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